

PERSONAL SPECIFICATION

Job Title: **Cleaning Manager**

School: **Carr Manor Community School**

Pay Range: **B1**

Essential Criteria	How Identified
<p>SKILLS</p> <p>The ability to supervise, direct and motivate staff</p> <p>The ability to organise workloads. To work under pressure and meet deadlines.</p> <p>The ability to train and induct new staff</p> <p>The ability to operate mechanised cleaning equipment</p> <p>The ability to communicate effectively in person and on the telephone</p> <p>Ability to upkeep and administer records and procedures</p> <p>To monitor and control the level of all cleaning resources in the school</p>	<p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p>
<p>KNOWLEDGE & EXPERIENCE</p> <p>Understanding of relevant polices/codes of practice and awareness of relevant legislation including Health and Safety and safeguarding.</p> <p>To organise others and own workload in order to achieve the job</p> <p>Participate in development and training opportunities</p> <p>Able to promote a positive Health and Safety culture within the workplace</p> <p>Commitment to own personal development and learning</p> <p>Experience of working within a cleaning environment</p> <p>Experience of working as part of a team</p>	<p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p> <p>Application form and selection process</p>